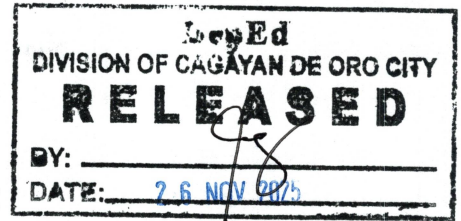




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

26 Nov 2025

DIVISION MEMORANDUM

No. 1090 s. 2025

**SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM (SBFP) DOCUMENTS FOR
NFP AND MILK COMPONENT, JULY–NOVEMBER 2025**

TO: All Elementary School Heads
All Elementary School-Based Feeding Coordinators
All Elementary Administrative Officers II/Property Custodian

1. This is to request the submission of complete School-Based Feeding Program (SBFP) school documents for all Nutritious Food Product (NFP) and Milk Component deliveries conducted from July 2025 until the last week of November 2025. The required documents include the following:

- Delivery Receipts (DRs)
- Inspection and Acceptance Reports (AIRs)
- Distribution Lists

All documents must cover the entire duration of feeding implementation within said period.

2. All schools are required to submit the above-mentioned documents on or before December 5, 2025, to the Division Medical Section.

3. To ensure uniformity and easier sorting of documents, all schools are instructed to strictly follow the color-coding scheme below:

- Pink – Fresh Milk
- Gray – Enhanced Nutribun
- Red – Milky Bun
- White – Fortified/Enriched Bread (Piaya)
- Yellow – Iron-Fortified Rice
- Dark Blue – Cookies + Juice
- Green – Nutripacks (Champorado)
- Brown – Brown Rice
- Purple/Violet – Juice + Wafer
- Orange – Nutty Fruity Bar
- Light Blue – Biscuits + NutriOats

Schools are reminded to ensure accuracy, completeness, and proper labeling of folders prior to submission.



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	1 of 2



Republic of the Philippines
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4. Immediate and strict compliance to this memorandum is expected to ensure timely consolidation and validation of SBFP implementation documents for SY 2025.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

HEALTH EDUCATION

SCHOOL-BASED FEEDING PROGRAM

DM-105-SGOD-SHN-KKNF/ Submission of School-Based Feeding Program (SBFP) Documents for NFP and Milk Component, July – November 2025.



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Doc. Ref. Code		Rev	
Effectivity		Page	2 of 2